

DOULTING PARISH COUNCIL

**MINUTES OF THE MEETING OF DOULTING PARISH COUNCIL HELD ON
WEDNESDAY 11th JUNE 2025 AT DOULTING VILLAGE HALL COMMENCING AT 7.30pm.**

Present: Cllrs Sarah Goff, Simon Baker, John Shepherd and Les Greaves; also in attendance Alan Butcher (Clerk)

2506/1 - Apologies for absence. Cllrs Bruce Yoell and Jan Crewe.

2506/2 - Election of Chairman following the resignation of Cllr Baker.

Proposed Cllr Baker, seconded Cllr Greaves that Cllr Goff be elected; all in favour

2506/3 - Election of Vice Chairman (deferred from the last meeting)

Proposed Cllr Goff, seconded Cllr Greaves that Cllr Baker be elected; all in favour

The Chairman and Vice Chairman signed the Declarations of Acceptance of Office.

2506/4 - Declarations of Interest: No declarations were made.

2506/5 - Public Forum:

The Chairman will adjourn the meeting and allow a maximum of 15 minutes for public participation on matters included on the agenda only. Two members of the public were present.

- i) Matters on the Agenda including planning. No matters were raised.
- ii) Somerset Councillors reports – circulated.

2506/6 - Confirmation of the Minutes of previous meetings:

- i) That the Minutes of Meeting held on 21st May 2025 be agreed and signed as a true record.
This was so agreed and the minutes were signed by the Chairman.

2506/7 - Parish Council Response to Planning Applications:

- i) No applications were received before the publication of this agenda.
- ii) An application (2025/1027/TCA) concerning tree works at The Old Bell House, Well Lane had been received after the publication of the agenda. Councillors had no comments to make.
- iii) Doultong Stone Quarry. Submission to Planning Ombudsman, response and further actions. The submission had been rejected by the Ombudsman as it had not come from an individual. Cllr Yoell to be asked to take the matter forward.

2506/8 - Parish Council Matters.

- i) Councillors individual responsibilities for the coming year:
Cllr Crewe – Footpaths, Speedwatch and Highways.
Cllr Greaves – Highways and SID's.
Cllr Baker – Village Hall and Glebeland
Cllr Yoell – Quarry Liaison (provisional)

- ii) Somerset Council Highway Service Devolution proposals:
 - a. Highway works commissioned by the Parish Council – Schedule of works to be prepared; provisional list to be considered at the next meeting.
 - b. Highways Working Group. No further information.
 - c. IDVerde contract. The works undertaken under this contract had been moved “in-house” by Somerset.
- iii) Somerset Council matters
 - a) LCN meeting – 13th May 2025 report and minutes. No minutes were currently available.
 - b) Next LCN meeting – 7th July 2025 at Shepton Mallet; Cllr Baker to attend.
- iv) Highways and traffic –
 - a. Doultling Hill drainage and signs. No further action.
 - b. Traffic Management proposals for Glastonbury Festival. Councillors commented that the arrangements might be disrupted by wet weather.
 - c. Clerk to write to Lilac Cottage about cutting back branches obscuring vision at the A361 junction.
- v) Parish Paths Liaison Officer report. Cllr Crewe was absent.
- vi) Speedwatch. Cllr Greaves noted that some training had taken place.
- vii) SID’s information, requirements, grant and letter from Somerset Council. Cllr Greaves advised this was still in hand.
- viii) Village Hall matters. Cllr Baker reported a positive meeting with the school.
- ix) Flood and Emergency Plans. These were in hand.
- x) Somerset Local Plan. Awaiting information from Somerset.
- xi) Somerset Bus Partnership representative. Cllr Goff to act as Parish Council representative.
- xii) Boundary Commission proposals. Councillors noted that the proposed changes would have little effect on Doultling Parish.

2506/9 - Matters relating to The Glebeland:

- i) Recent tree works and additional works proposed. The additional works and tidying work were in hand.
- ii) Refurbishment of Skate Park. Cllr Baker was in touch with a possible candidate to take the project forward. It was noted that the proposed change to the access was in a location where Japanese Knotweed was known to exist.
- iii) It was reported that new volunteers had been working in the Glebeland and would like to join the committee. The date for the next meeting was set for Thursday 10th July 2025, 10am in the Community Room; Cllr Baker to check availability.

2506/10 - Matters relating to Padfield Green.

- i) Vehicle parked outside Padfield Green. The clerk had this matter in hand.

2506/11 - Matters relating to Prestleigh, Bath and West Showground and Waterlip.

- i) Prestleigh Hill speeding and enforcement. No further information.

2506/12 - Financial:

- i) Payment of Clerks Salary and expenses. £535.69. This was agreed and a cheque raised.
- ii) Payment of HMRC Tax. £110.60. This was agreed and a cheque raised.
- iii) Payment of Information Commissioner fee £40. This was agreed and a cheque raised.
- iv) Payment of Elite Playground inspection invoice £114. This was agreed and a cheque raised.
- v) Payment of internal Auditors fee £90. This was agreed and a cheque raised.
- vi) Invoice for tree works by Tibbs Trees. No yet received.
- vii) Agreement of Parish Council accounts 2024/25. The audited accounts had been circulated, were agreed and signed by the chairman.
- viii) AGAR completion process:
 - a. Internal Auditors report. No matters were raised.
 - b. Annual Statement of Governance. The Statement was completed and signed by Chairman and Clerk
 - c. Accounting Summary. The Summary was agreed and signed by the Chairman and RFO.
- ix) Electors Rights period – 16th June – 28th July 2025. This was noted.

2506/13 - Matters of Report

- i) A build up of rubbish in the Chelynych Road grit bin was noted.
- ii) It was noted that Somerset no longer responded to Highway matters raised on “Fix My Street”.
- iii) It was noted that an improved newsletter had been published. Councillors thanked the publications team for their work on the newsletter.

There being no further business the meeting closed at 8.30pm

2506/14 - Date and Time of future Parish Council Meetings

Wednesday 16th July 2025 at **The Poachers Pocket.**

Meetings commence at 7.30pm

Alan Butcher,

Parish Clerk,

24th June 2025

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